

CJIS News

State of North Dakota

Volume 7, Issue 1

January 2011

Directors Corner

2011 It is a new year, a year that ends in an odd number. In North Dakota that means it is a legislative year. At CJIS, we are considering new information sharing projects for the future and working through our legislative budget. As a user of the CJIS systems, I am seeking your input. If you have a success story that helped you solve a crime by using CJIS or the importance of CJIS to your agency, I invite you to share that information with me.

I invite you to share any comments you have with me, directly, at pschafer@nd.gov.

I wish you a very Happy New Year!

Pam Schafer

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New Employee



Hello, my name is Bob Gordon and I am a new CJIS System Support Specialist. I am married and have a great daughter. I have worked in or around law enforcement for 14 years, most recently at the Mandan Police Department. Right now, my main responsibility is working with the Portal. I realize what an important tool the Portal can be for law enforcement and others in the criminal justice community. I look forwards to helping make it even better in the years to come.





Find us on

the web at:

www.nd.gov/cjis

LIVE
FIVE

LERMS

There was a great response from users that volunteered to test the 1.95 version of LERMS. Thank you! If anyone is still interested please contact Tammy at tschatz@nd.gov by January 10, 2010.

LERMS Question & Answer

Q: Why are proper booking practices important?

A:

1. Who is in your custody
2. SAVIN notifications are triggered off the status in your Booking module. If an arrestee is released and no released date is added then no notification would be sent to the victim.
- See SAVIN for more information.

Q: How do I sign up for LERMS training?

A: Go to www.nd.gov/cjis then click on Training.

Q: What 3 things make a closed Call for Service?

A:

1. Cleared Time
2. Verified Offense
3. Disposition

STARS

The STARS program has gone live with version 5.4 of JustWare Prosecutor. The new version has been well received and has introduced many new features. Among the changes is the enhanced BCI Report that sends the case and disposition information to BCI. The report is ordered by the print card number from the arrest card and is submitted daily to BCI. This report was re-written and is accompanied by a requirements tool that helps the user know what items in the

STARS Cont.

case data are required, for the BCI report. This error checking tool and enhanced report should reduce the number of disposition reports being returned to your office for corrections. If you are interested in taking a look at the new JustWare Prosecutor 5.4 system contact the CJIS office at (701) 328-1110 to schedule a demonstration.



ND SAVIN

Housekeeping

This is a reminder to keep your booking records accurate and current. Why is this important?

ND SAVIN relies on booking data; it's this data that triggers various notifications to registered victims. Victims can register against offenders that are booked into custody. When an offender is booked out of the system it triggers a release notification to victims that are registered with ND SAVIN. Please be sure to book offenders in and out of your facility timely so accurate information can be provided to those registered with ND SAVIN.



Portal

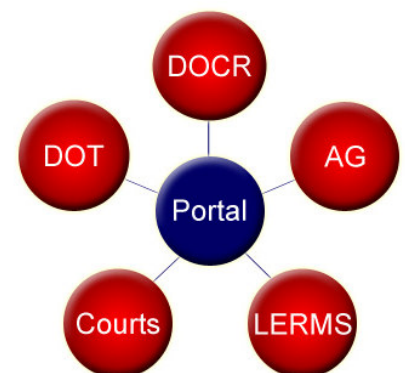
Q: How do I find out if someone has DNA on file?

A: Under CJIS Name enter the first and last name of the person you are inquiring on. DNA (ND Crime Laboratory) will be listed under Events if there is DNA on file for the individual.

Q: As an agency administrator how do I do final approval for my users?

A: Complete the following steps:

1. Click on the link provided in the email you received under "To complete the final approval". Continue to log in using your CJIS Portal credentials.





Portal Cont.

2. Review the background checks that were performed on the applicant. When complete click "Continue" at the bottom of the page.
3. Check the events you want the user to have access to. When completed giving rights click "Update". Note: Grey boxes means your agency does not have rights to view these events.
4. The user will receive an email with their user ID, password and instructions to log on. The email will also be CC'd to you. Click "My CJIS User" on the blue menu bar.

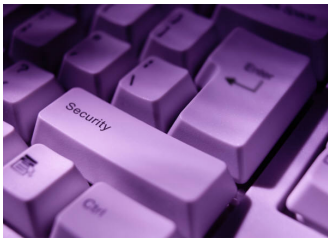
Cyber Security #2

October was Cyber Security Awareness Month. This is a national public awareness campaign to encourage everyone to protect their computers and our nation's critical cyber infrastructure.

The following information was sent out to the staff of the ND Attorney General's Office by their Information Technology Department. This is very helpful information and more will be shared in future publications.

WIRELESS NETWORKS

The use of notebook computers and wireless mobile devices continues to grow. As a result, wireless networks, also known as WiFi networks, use radio waves instead of cables to connect to the Internet. Because they are not hooked to the network by a cable, notebook computers can be used anywhere. WiFi networks comprise two components to a WiFi network: a Wireless Access Point (WAP), also known as a wireless router; and a computer with a wireless network adaptor.



PROBLEMS WITH WIRELESS NETWORKS

The convenience of WiFi networks is also its greatest security liability. People can wander around with a laptop looking for nearby wireless networks. Once your wireless network is discovered, predators can access your network and data from outside your residence. Since physical access to the network is not required, the likelihood of being detected is decreased, therefore providing more time to hack into and use your network. Some hackers get into home wireless networks looking for personal information so they can steal your identity and gain access to your bank accounts, credit cards, and other financial assets or worse, to conduct illegal activity such as accessing child pornography. Others look to gain control of your computers to use them for malicious purposes, such as sending SPAM, spreading malware or attacking other computers.

Cyber Security #2 Cont.

STEPS TO SECURE YOUR WIRELESS NETWORKS

There are several steps you can take to help secure your WiFi network. Most wireless access points (WAPs) default to an unprotected state. By following these steps you can prevent all but the most determined hackers from getting in. Please consult your WAPs instruction manual for details on how to make these changes.

CJIS Board Members

- Charles Placek - *Department of Corrections*
- Dave Kleppe - *Highway Patrol*
- Glenn Ellingsberg - *North Dakota Sheriffs' & Deputies' Association*
- Dallas Carlson - *North Dakota Office of Attorney General, Bureau of Criminal Investigation Division*
- Keith Witt - *Chief of Police Association*
- Lisa Feldner - *State of North Dakota Information Technology Department*
- Mike Lynk - *Division of Emergency Management*
- Sally Holewa - *North Dakota Judicial Branch*
- Thomas L. Trenbeath - *North Dakota Office of Attorney General*
- Kara Schmitz-Olson - *North Dakota State's Attorney Association*
- Russ Buchholz - *Department of Transportation*
- Kelly Janke - *At Large*



Criminal Justice Information Sharing

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We're on the Web!

www.nd.gov/cjis

Board Minutes

[www.nd.gov/
cjis/committees/
board/
index.html](http://www.nd.gov/cjis/committees/board/index.html)

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